



Exhibitor Form



EVENT NAME:

BOOTH #:

DATES: A PSAV Representative will contact you with confirmation. Advanced Rates are guaranteed for orders received no less than 10 days to event start date

COMPANY: ROOM:

AUDIO VISUAL

SERVICE - PER DAY	QTY	# of Days	Advanced Rate	Late Rate	TOTAL (QTY x # of Days)
24" LCD Monitor (Table stand only)			\$315.00	\$395.00	
32" LED Monitor (Table stand only)			\$415.00	\$520.00	
46" Monitor (Floor Stand)			\$700.00	\$875.00	
55" Monitor (Floor Stand)			\$910.00	\$1,140.00	
Larger sizes available upon request			Contact for pricing		
PC Laptop			\$250.00	\$315.00	
Exhibit Booth Uplighting (includes 4 LED Lights)			\$380.00	\$475.00	
Set & Strike Fee*	1		\$95.00	\$95.00	\$95
SUBTOTAL					

INTERNET SERVICES

All IP Address information is assigned automatically via DHCP. Please ensure that the TCP/IP is ENABLED and configured to "OBTAIN AN IP ADDRESS AUTOMATICALLY". If your computer is normally networked in an office setting, please verify compatibility with your IT representative. Outside routers, hubs, or access points are NOT permitted and will NOT operate correctly with our system.

SERVICE - SHOW RATE	QTY	Advanced Rate	Late Rate	TOTAL
Wired Internet connection		\$610.00	\$815.00	
Additional Wired Internet connection		\$205.00	\$280.00	
Wireless Internet Service - One Device		\$170.00	\$270.00	
Additional Wireless Service - per Device		\$52.00	\$88.00	
Dedicated Internet Service or Static IP Address		Please Call	Please Call	
Set & Strike Fee* (Does not apply to wireless)	1	\$95.00	\$95.00	\$95
SUBTOTAL				

EXHIBIT BOOTH POWER

SERVICE - SHOW RATE	QTY	Advanced Rate	Late Rate	TOTAL
10 AMP (Single Phase) - 120 VOLTS w/ Power Strip		\$245.00	\$350.00	
20 AMP (Single Phase) - 120 VOLTS w/ Power Strip		\$304.00	\$409.00	
Additional Power Strip & Extension Cable	1	\$64.00	\$64.00	
Additional Power Services available		Contact for pricing		
Set & Strike Fee*	1	\$110.00	\$110.00	\$110
SUBTOTAL				

PSAV is not responsible for voltage fluctuations or power failure due to temporary conditions. No verbal orders are accepted. No credits for unused services. Orders will not be processed without Booth number. All PSAV services are subject to a taxable 24% service charge. Advanced orders are guaranteed to be installed prior to show opening. There will be no refunds once services are rendered. If customer cancels the event or the provision of all or a portion of audiovisual equipment and services by PSAV, cancellation charges will apply. If cancellation is under 72 hours, 50% of the equipment proposal estimate and 100% of labor charges, plus actual expenses incurred by PSAV in preparing for the event will be charged.

*Additional Labor may be required for larger orders.

AUDIO VISUAL TOTAL

24% Service Charge

INTERNET TOTAL

POWER TOTAL

ESTIMATED TOTAL CHARGES

IF YOU EXPERIENCE AN ISSUE ON-SITE PLEASE CONTACT PSAV AT 617.212.9925. NO REFUNDS WILL BE PROVIDED WITHOUT REPORTING THE ISSUE ON-SITE TO A MANAGER.

Please return completed form to:
PSAV

10 Huntington Ave
Boston, MA 02216
PH: 617.267.6110

Fax: 866.913.8405

Email Form To: PSAVWCP@psav.com



flawless performance. dramatic results.



*Pricing valid through December 31, 2018

